

Procedures and policies for maintenance and utilization of the physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms

The college maintains the policies and procedures of maintaining and utilizing the infrastructure as per the university and state government rules and regulations.

1. The requirement is put up in the college development committee through an application to the Principal from the concerned departments, Library and administrative office. It is then passed after consensus.
2. Competing agencies are hired through an open tendering system for taking care of building construction, renovation, housekeeping, security and horticulture services.
3. The Bills of the agencies are put up in the college development committee and purchase committee and procedure through accounts section of the college is used for reimbursing the bills.
4. Purchase and development committees are involved in taking decisions for up gradation of infrastructure.
5. Annual maintenance contract is done for maintaining ACs, water coolers, Computers, RO etc.
6. Electricity bills are paid timely.
7. The Sports committee looks into the matter related to maintenance of the Sports Ground, and gymnasium.
8. Team headed by a college caretaker maintains classrooms and auditoriums.
9. The laboratories are maintained by the lab staff who are trained timely. The maintenance.
10. Lab maintenance funds are provided to departments annually and purchase is done via head of the departments.