



## YEARLY STATUS REPORT - 2020-2021

### Part A

#### Data of the Institution

##### 1. Name of the Institution

Sardar Vallabhbhai Patel College,  
Bhabua (Kaimur), Bihar

- Name of the Head of the institution Dr. Sita Raman Pandey
- Designation Acting Principal
- Does the institution function from its own campus? Yes

- Phone no./Alternate phone no. 06189223265
- Mobile No: 8826710122
- Registered e-mail collegesvpbhabua@gmail.com
- Alternate e-mail svpcollegebhabuamail@gmail.com
- Address BHABUA, DIST. (KAIMUR), BIHAR,  
PINCODE-821101
- City/Town BHABUA
- State/UT BIHAR
- Pin Code 821101

##### 2. Institutional status

- Affiliated / Constitution Colleges
- Type of Institution Co-education
- Location Semi-Urban

- Financial Status **UGC 2f and 12(B)**
- Name of the Affiliating University **VEER KUNWAR SINGH UNIVERSITY,  
ARA, BIHAR**
- Name of the IQAC Coordinator **DR. JITENDRA KUMAR**
- Phone No.
- Alternate phone No.
- Mobile **8130794988**
- IQAC e-mail address **jky7788@gmail.com**
- Alternate e-mail address **collegesvbbhabua@gmail.com**

**3. Website address (Web link of the AQAR  
(Previous Academic Year)** <https://www.svpcollegebhabua.org/>

**4. Whether Academic Calendar prepared during the year?** **No**

- if yes, whether it is uploaded in the Institutional website Web link:

### 5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
<b>Cycle 1</b>	<b>B</b>	<b>2.04</b>	<b>2017</b>	<b>23/01/2017</b>	<b>22/01/2022</b>

**6. Date of Establishment of IQAC** **19/02/2015**

**7. Provide the list of funds by Central / State Government  
UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,**

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
<b>Department of History</b>	<b>National Seminar</b>	<b>Indian council of Historical Research, New Delhi</b>	<b>2020-21</b>	<b>150000</b>

**8. Whether composition of IQAC as per latest NAAC guidelines** **Yes**

- Upload latest notification of formation of IQAC [View File](#)

**9.No. of IQAC meetings held during the year** 1

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? **No**

- If No, please upload the minutes of the meeting(s) and Action Taken Report [View File](#)

**10.Whether IQAC received funding from any of the funding agency to support its activities during the year?** **No**

- If yes, mention the amount

**11.Significant contributions made by IQAC during the current year (maximum five bullets)**

All the departments were encouraged to conduct seminars, workshops, conferences etc. A national seminar on the topic "Indian Diaspora and It's Roots from Bhojpuri Region" was organised which was sponsored by Indian Council of Historical Research (ICHR), New Delhi on 22-23 January, 2021

Due to COVID-19 Pandemic, majority of the classes were conducted online except the practicals. Science department held virtual lab work.

All the staff were encouraged to attend seminars, workshops, conferences etc. Total number of 105 were attended by the faculty members.

Students were also encouraged to undertake student study projects. Many of the students could secure admission in Banaras Hindu University, Varanasi, Central University of Allahabad, University of Delhi, B.Ed. Colleges and affiliated colleges for further higher studies.

Among the faculty members 12 reserch papars and 2 book chapters were published during the academic year 2020- 2021.

**12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards**

**Quality Enhancement and the outcome achieved by the end of the Academic year**

Plan of Action	Achievements/Outcomes
<p>Conduct of IQAC Meetings</p>	<p>? One IQAC meeting was organised on 12 October 2022 ? Data for last three years were collected and streamlined by a new core committee ? Quality check at various levels and places were continually done and quality enhancement protocols were implemented. ? IQAC surprise visits to the departments for quality check was done</p>
<p>Conduction of National Seminar, conferences, and workshops towards research enhancement</p>	<p>? IQAC has been instrumental in perceptible increase in number of Seminar, workshops, FDPs and Conferences by bringing many national and International experts in various fields. ? Increase in Faculty participation in research and development through conducting Seminars, conferences in Research methodology, scientific writing and publishing while emphasizing the quality of research publication. ? Faculty sensitization to begin data collection for NAAC ? National Seminar on Indian Diaspora and It's Roots from Bhojpuri Region" organized by department of History, Sardar Vallabhbhai Patel College, Bhabua (A constituent unit of Veer Kunwar Singh University, Ara, Bihar) in collaboration with Indian Council of Historical Research (ICHR), New Delhi on 23rd January 2021 ? Organised a workshop on</p>
<p>Preparation and Submission of data to AISHE</p>	<p>Submitted data on AISHE web portal</p>

Conduction of value added programs	Values and traits for better learning , gender sensitisation , anti ragging awareness, career counselling , regional language teaching , medical law and ethics have been conducted.
Feedback analysis from various stakeholders	IQAC has been periodically involved in obtaining & analyzing the feedback from various stakeholders. Immediate implementations of the suggestions were carried out in various areas.
Special medical/health initiative during COVID 19 Pandemic	Disinfected environment was ensured all over the campus. Health centre of Bihar Government was inaugurated on 1st July 2021. Focused Approach to reduce burden of Non-communicable diseases among underprivileged general population.

13. Whether the AQAR was placed before statutory body? **Yes**

- Name of the statutory body

Name	Date of meeting(s)
college development committee	27/08/2022

14. Whether institutional data submitted to AISHE

## Part A

### Data of the Institution

<b>1.Name of the Institution</b>	Sardar Vallabhbhai Patel College, Bhabua (Kaimur), Bihar
• Name of the Head of the institution	Dr. Sita Raman Pandey
• Designation	Acting Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	06189223265
• Mobile No:	8826710122
• Registered e-mail	collegesvpbhabua@gmail.com
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• City/Town	BHABUA
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• Type of Institution	Co-education
• Location	Semi-Urban
• Financial Status	UGC 2f and 12(B)
• Name of the Affiliating University	VEER KUNWAR SINGH UNIVERSITY, ARA, BIHAR

• Name of the IQAC Coordinator	DR. JITENDRA KUMAR				
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• Alternate phone No.					
• Mobile	8130794988				
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<b>3.Website address (Web link of the AQAR (Previous Academic Year))</b>	<a href="https://www.svpcollegebhabua.org/">https://www.svpcollegebhabua.org/</a>				
<b>4.Whether Academic Calendar prepared during the year?</b>	No				
• if yes, whether it is uploaded in the Institutional website Web link:					
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<b>6.Date of Establishment of IQAC</b>			19/02/2015		
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<ul style="list-style-type: none"> <li>Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?</li> </ul>	<b>No</b>
<ul style="list-style-type: none"> <li>If No, please upload the minutes of the meeting(s) and Action Taken Report</li> </ul>	<a href="#">View File</a>
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Students were also encouraged to undertake student study projects. Many of the students could secure admission in Banaras Hindu University, Varanasi, Central University of Allahabad, University of Delhi, B.Ed. Colleges and affiliated colleges for further higher studies.	
Among the faculty members 12 reserch papars and 2 book chapters were published during the academic year 2020- 2021.	
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Plan of Action	Achievements/Outcomes
<p>Conduct of IQAC Meetings</p>	<p>? One IQAC meeting was organised on 12 October 2022 ? Data for last three years were collected and streamlined by a new core committee ? Quality check at various levels and places were continually done and quality enhancement protocols were implemented. ? IQAC surprise visits to the departments for quality check was done</p>
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<b>13.Whether the AQAR was placed before statutory body?</b>	<b>Yes</b>
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<ul style="list-style-type: none"> <li>Name of the statutory body</li> </ul>
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Name	Date of meeting(s)
college development committee	27/08/2022

<b>14.Whether institutional data submitted to AISHE</b>
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Year	Date of Submission
2020-21	05/02/2022

<b>15.Multidisciplinary / interdisciplinary</b>
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<b>16.Academic bank of credits (ABC):</b>
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<b>17.Skill development:</b>
<b>18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)</b>
<b>19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):</b>
<b>20.Distance education/online education:</b>

### Extended Profile

#### 1.Programme

1.1	<b>20</b>
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

#### 2.Student

2.1	<b>5515</b>
Number of students during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

2.2	<b>2758</b>
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

2.3	<b>1233</b>
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Number of outgoing/ final year students during the year		
File Description	Documents	
Data Template	<a href="#">View File</a>	
<b>3.Academic</b>		
3.1	30	
Number of full time teachers during the year		
File Description	Documents	
Data Template	<a href="#">View File</a>	
3.2	0	
Number of Sanctioned posts during the year		
File Description	Documents	
Data Template	<a href="#">View File</a>	
<b>4.Institution</b>		
4.1	19	
Total number of Classrooms and Seminar halls		
4.2	46,52,644	
Total expenditure excluding salary during the year (INR in lakhs)		
4.3	72	
Total number of computers on campus for academic purposes		

## Part B

### CURRICULAR ASPECTS

#### 1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

1. The curriculum part is controlled by the university whereas the implementation and delivery are done by the various departments of the college.

2. The departmental level meeting is done in the beginning of session in July 2020 where the annual departmental time table is made and discussed. The curriculum implementation is discussed. The division of the syllabus amongst the teachers in various departments is done.

3. In the middle of the term, a meeting is recalled to assess the course coverage and the means to improve the class teaching and review the students feedback if any. 4. During this period of covid period, a task force was set up to assess the situation and measures were taken to cover the syllabus through online mode.

5. Online materials from the different teachers of various departments were uploaded on the college website subject wise so that students could benefit during the pandemic era.

6 Online classes were conducted via various modes like Zoom meetings, Google meet, Cisco meetings, Youtube live lectures, facebook live lectures etc. 7. A final meeting of all the heads of the department at the end of the session is held to review the overall progress.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	<a href="https://cdnbbsr.s3waas.gov.in/s324917db15c4e37e421866448c9ab23d8/uploads/2021/11/2021112560-2.pdf">https://cdnbbsr.s3waas.gov.in/s324917db15c4e37e421866448c9ab23d8/uploads/2021/11/2021112560-2.pdf</a>

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The College is a constituent unit of Veer Kunwar Singh University, Ara Bihar and so follows the Examination pattern of the university. University examination guidelines are strictly adhered to with respect to evaluation process. The undergraduate examinations are conducted annually whereas the post graduate courses examinations are conducted as per CBCS syllabus wherein the semester system is followed. The annual examinations are conducted as per examination calendar of the university. Internal tests are conducted in postgraduate courses as notified by the university from time to time. The schedules of internal assessments are communicated to students and faculty in the beginning of examination calendar which is prepared based on the

university examination calendar. The College Examination cell in consultation with the concerned departments framed guidelines for conducting the CIE in line with calendar of the Affiliated University. As per the guidelines, the following reforms have been carried out effectively conducting CIE: • Scheduling of Internal Examination, Seating arrangements, hall invigilators listed for every examination. • Preparing the question paper for the internal examination in the prescribed pattern. • Monitoring the attendance of the students for the Examination. • Internal Assessment has to be carried out within the stipulated time. .

File Description	Documents
Upload relevant supporting documents	No File Uploaded
Link for Additional information	<a href="https://cdnbbsr.s3waas.gov.in/s324917db15c4e37e421866448c9ab23d8/uploads/2021/11/2021112560-2.pdf">https://cdnbbsr.s3waas.gov.in/s324917db15c4e37e421866448c9ab23d8/uploads/2021/11/2021112560-2.pdf</a>

**1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University**

**B. Any 3 of the above**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View File</a>
Any additional information	No File Uploaded

## 1.2 - Academic Flexibility

**1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented**

**1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented**

3

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>

### 1.2.2 - Number of Add on /Certificate programs offered during the year

#### 1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

NIL

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template )	No File Uploaded

### 1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

0

#### 1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

0

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	No File Uploaded

## 1.3 - Curriculum Enrichment

### 1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

**Enrichment through Curriculum:**

M. A-Political Science-II Sem: (i) Women Movement

III Sem: i) Feminist Movement

IV Sem: Complete Paper on Resource Scarcity and Environmental Security

M.A/MSc.-All Subjects

i) AECC-I: Environmental Sustainability and Swachh Bharat Activities

ii) AECC-II: i) Human Values and ii) Professional Ethics

iii) Gender Sensitization

M.A/MSc-

1) GE paper-IV sem: i) Human Rights

2) AEC Paper-II Sem: i) Environmental policy and laws

B.A- Geography: Environment Geography

B.A-Philosophy-II year: Values

BSc-Zoology and Botany Hons-III year: Environmental Biology and Ecology

**Enrichment through various Co-curricular Activities**

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	<a href="#">View File</a>



### 1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

6

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	<a href="#">View File</a>
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	<a href="#">View File</a>

### 1.3.3 - Number of students undertaking project work/field work/ internships

189

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<a href="#">View File</a>

## 1.4 - Feedback System

**1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders**  
Students  
Teachers  
Employers  
Alumni

A. All of the above

File Description	Documents
URL for stakeholder feedback report	No File Uploaded
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	No File Uploaded
Any additional information(Upload)	No File Uploaded

**1.4.2 - Feedback process of the Institution may be classified as follows**

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	<a href="http://svpcollegebhabua.org/PDF/SSS-REPORT-2020-21.pdf">http://svpcollegebhabua.org/PDF/SSS-REPORT-2020-21.pdf</a>

**TEACHING-LEARNING AND EVALUATION**

**2.1 - Student Enrollment and Profile**

**2.1.1 - Enrolment Number Number of students admitted during the year**

**2.1.1.1 - Number of sanctioned seats during the year**

2945

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	<a href="#">View File</a>

**2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)**

**2.1.2.1 - Number of actual students admitted from the reserved categories during the year**

2291

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

## 2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

- Advanced & slow learners are identified by analyzing the merit list of previous year exams and through interaction in the class and laboratory classes with their respective teachers.
- The students who are advanced learners have higher aspirations, more zeal and inquisitiveness for acquiring more knowledge. Faculties take special care of them giving extra time and effort. They are guided with some more knowledge on the topics and beyond it. They are given access to reference books and various resources.
- During the covid pandemic, online methods were used to guide advanced and slow learners. Teachers were more accessible during the pandemic to the advanced and slow learner through online mode.
- Tabulation registers (TR) of semester for postgraduate and annual exams in the undergraduate exams reflect the academic performance of the students. Head of the Departments and Prof.-Incharge of the departments remain attentive to the problems of poor performance of the student, cases of absenteeism, attendance, punctuality etc. Slow learners are given special classes in the form of remedial classes by various teachers in their respective departments. Faculty members also provide counselling to these students
- During the pandemic, they were also trained to use online tools for their class interaction with their teachers as the students belong to different socio-economic backgrounds.

File Description	Documents
Link for additional Information	Nil
Upload any additional information	No File Uploaded

### 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
5515	30

File Description	Documents
Any additional information	<a href="#">View File</a>

## 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

S V P College enhances the learning experience of students by adopting student-centric methodologies.

- Field projects, internship, project works which are part of the curriculum of Geography, History ,Zoology, BCA, MSc.(Chem) and M.A.(history and political science) were organized in physical and virtual mode owing to COVID-19 restrictions.
- Special classes are held in some of the departments to teach students the problem solving methods.
- Students are involved in various hands-on activities being conducted through experiments in the laboratories.
- Students participated in co-curricular and outreach activities organised by NSS, NCC of the college and in collaboration with prestigious organisations.
- Students completed internships with various organizations through the Placement Cell as well as internships conducted by the college.
- The college conducted workshops and trainings for faculty and students to keep them updated on the latest technological innovations in ICT.
- Students are actively involved in environment sustainability and maintain the vermi-composting, bio-composting unit.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

- S V P College faculty uses the latest ICT tools to enhance the conventional teaching learning process and to make learning more interesting and student friendly.
- The college has 4 ICTenables classrooms with smart board and projector.
- All the classrooms and laboratories are Wi-Fi enabled.
- There are many projectors in the college used for presentations and online classes.
- The faculties help the students by subscribing to the INFLIBNET, swayam and NPTEL courses. The students get idea of studies through simulations.
- Owing to COVID-19 restrictions, virtual platforms like Zoom, Google Classroom, G-suite, Google Meet, Cisco Webex have been used to create virtual classrooms, conduct online classes, collect assignments, conduct tests and practical examinations and share notes and e-resources as well.
- Faculty members record their live lectures and share with the students on facebook live and youtube live and through youtube channels.
- YouTube videos and simulations were also used to conduct practical classes.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	<a href="https://docs.google.com/document/d/1v0OwZS_ywDwy9j7dIh-nlUO9YmbzNh1Yks4EOYOeMUl8/edit?usp=sharing">https://docs.google.com/document/d/1v0OwZS_ywDwy9j7dIh-nlUO9YmbzNh1Yks4EOYOeMUl8/edit?usp=sharing</a>

### 2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )

#### 2.3.3.1 - Number of mentors

30

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	<a href="#">View File</a>
Circulars pertaining to assigning mentors to mentees	No File Uploaded
mentor/mentee ratio	No File Uploaded

## 2.4 - Teacher Profile and Quality

### 2.4.1 - Number of full time teachers against sanctioned posts during the year

30

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded

### 2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

#### 2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

20

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	<a href="#">View File</a>

### 2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

#### 2.4.3.1 - Total experience of full-time teachers

253

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<a href="#">View File</a>

## 2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

- S V P College has a transparent internal assessment system as prescribed by the curriculum and the guidelines issued by the university from time to time.
- However due to sudden pandemic of COVID-19, the examination system and the internal assessment system was carried out as per the notification issued by the examination committee.
- Evaluated answerscripts were shown/discussed with students. Suggestions for improvement were provided by teachers.
- Teachers assign projects to the students to develop their creative skills, to engage in critical thinking and problem solving. The basis for internal assessment is described on the college website.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

- S V P College ensures that the process of continuous assessment is transparent, efficient and in the best interest of students.
- In case of dissatisfaction with the marks obtained, a student can apply for redressal. A form is filled up by the student on a prescribed format. The university has provisions for re-totaling. The application of the student is forwarded by the college to the university after the attestation from the controller and then principal of the college.
- The university looks into grievance and after re-totaling takes a final decision. If there are discrepancies in the mark sheet, the student submits a written application with relevant document which is forwarded by the college to the university. The controller of examination after scrutinizing the mark sheet make necessary corrections. In case of internal assessment, redressal of student's grievance is executed by the concerned department with the help of subject teacher and Head of the department.
- Students are given ample time to point out any discrepancies

related to internal assessment.

- Answer scripts of internal class tests, assignments and project reports were discussed. They may raise their grievances regarding the marks awarded to them with the faculty concerned, if any. In rare cases if students' grievances are not addressed satisfactorily, students can approach their mentor, or the teacher-in-charge for redressal. Intervention by the Head of Institution can be sought in extraordinary case.
- University moderation committees moderates the marks awarded for different subjects.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

**Programme outcomes:**

It encompasses a broad spectrum of knowledge, skills, abilities and attitudes that students acquire during the pursuit of graduate and post-graduate courses.

Our College offers a number of programmes in Science, Humanities, and vocational courses like BCA and Bio-Tech, each of them with well-defined outcomes.

**Program Specifics Outcomes:**

1. BSc and MSc courses offer hands-on training along with theoretical knowledge which enhance the better understanding of the subjects.
2. The psychological labs help understand the students behavioral issues, motivational issues and improves their personality development.
3. After completion of the course students will possess strong analytical skills, pedagogical skills and essential ingredients



for research in theoretical and experimental areas and entrepreneurship. With computational and analytical skills, they will have requisites skills to solve problems.

4. On the completion of the BSc program of BSc in Bio-Tech, students will have a strong foundation in Biological Sciences, Chemical and Biochemical Engineering, Microbiology, Chemistry, Biochemistry and Genetics. They will acquire practical skills to apply them in real situations like industries related to the field.

5. On the completion of the vocational course in BCA program, students will acquire technical comprehension in varied areas of Computer Application to be applied to computer based industries/ organization and to conducive environment in cultivating skills for thriving career and higher studies.

6. In PG courses, there AECC courses, DSE courses which enhance the skill development of the students. It will help them in career for acquiring jobs.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	<a href="http://svpcollegebhabua.org/program%20and%20course%20outcomes.pdf">http://svpcollegebhabua.org/program%20and%20course%20outcomes.pdf</a>
Upload COs for all courses (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The syllabus of all the courses has been designed as per programme outcomes of various courses.

The framed course outcomes are measured by the respective teachers of the department during the defined period of the academic session. The course outcomes are analyzed for undergraduate and postgraduate courses. Annual system exist in undergraduate courses whereas semester system exist as per CBCS syllabus.

Some common tools for measuring course outcomes are given below:

**Direct Measures:** For undergraduate practical courses the assessment consists of practical examination of 50 marks for honours

courses and 25 marks for subsidiary courses. and theory paper for 75 marks whereas in postgraduate courses there is a system of internal assessment 30 marks and theory of 70 marks.

There are various methodologies decided by the teachers as per program guidelines such as written tests, assignments, presentations, practical and viva etc. The external examiners set the semester question papers so that course outcomes can be tested as per the university guidelines. The university declares the results after final semester examinations. After declaration, the results of each course are analysed and discussed in departmental as well as in staff council meeting. The teachers give their comments and suggestions for further improvements.

Indirect Measures: Students take part in various co-curricular activities such internship, lab work etc and extra-curricular activities. Their performance is monitored by faculties to assure that their learning outcomes are acquired. Our alumni and students who opted for higher education also indicate the attainment of learning outcomes.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	<a href="http://www.svpcollegebhabua.org/program%20and%20course%20outcomes.pdf">http://www.svpcollegebhabua.org/program%20and%20course%20outcomes.pdf</a>

### 2.6.3 - Pass percentage of Students during the year

#### 2.6.3.1 - Total number of final year students who passed the university examination during the year

1006

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

## 2.7 - Student Satisfaction Survey

**2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)**

<http://svpcollegebhabua.org/PDF/SSS-REPORT-2020-21.pdf>

## RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 - Resource Mobilization for Research

**3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

**3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

**3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year**

**3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year**

0

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

**3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the**

year

### 3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

2

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	<a href="#">View File</a>

### 3.2 - Research Publications and Awards

#### 3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

##### 3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

10

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	<a href="#">View File</a>

#### 3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

##### 3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

2

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	<a href="#">View File</a>

### 3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

NSS organized various activities in the college to sensitize students to social issues, neighbourhood communities for holistic development

1. NSS Review meet of all Bihar coordinators & Nodal Officer

2.NSS National Webinar on NEP

3.NSS 150th Establishmen Day

4.Online Yuva Sanchar 2020-State level Quiz

5.Covid-19 Awareness Campaign oath

6.145th Patel Jayanti Celebration

7.Univ level Pre-RD Parade camp at VKSU,Ara

8.Rally World AIDS Day

9.NYK Advisory Committee

10.Inter District Online Youth Parliament

11.Youth Day Vivekanand Jayanti

12.Republic Day Cultural Program

13.International Yoga Day in collaboration with Shankracharya Yogpith

NCC participated in Annual training Camp at Sasaram, Bihar.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

**3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year**

**3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year**

**NIL**

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	No File Uploaded
e-copy of the award letters	No File Uploaded

**3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year**

**3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

**14**

File Description	Documents
Reports of the event organized	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	<a href="#">View File</a>

**3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year**

**3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

**393**

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<a href="#">View File</a>

### 3.4 - Collaboration

**3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year**

0

File Description	Documents
e-copies of linkage related Document	No File Uploaded
Details of linkages with institutions/industries for internship (Data Template)	No File Uploaded
Any additional information	No File Uploaded

**3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year**

**3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year**

0

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	No File Uploaded

## INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

S V P College has well-equipped infrastructure for teaching-learning.

? There are 17classrooms, and 15Laboratories and a museum in the Department of Zoology.

?All the classrooms, laboratories etc is Wi-Fi enabled .

?There are 10projectors, 32desktops and around 30laptops available in the college.

? The college has a common staff room, a meeting room, All departments are equipped with a computer system.

?There is one reading hall for students.

?Virtual Platforms like Zoom, Google Meet, Microsoft Teams have been used to conduct online classes and sessions owing to COVID-19 pandemic.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Our college has one big playground where inetercollege football match and cricket matchs are held.

Our college has a indoor stadium used as a gymnasuium and a badminton court.

The college has three storey Examination building which is used as multi purpose halls. It is used as a examination centers and for cultural activities of the college.It is also used as a yoga centre,



File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

#### 4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

4

##### 4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

4

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

#### 4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

##### 4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

46.53

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	<a href="#">View File</a>
Upload Details of budget allocation, excluding salary during the year (Data Template)	<a href="#">View File</a>

## 4.2 - Library as a Learning Resource

### 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

- Our college library is partially automated with ILMS software as ACMELIBRARY.
- Our college library consists of textbooks and reference books.
- It has subscription of INFLIBNET. Our library is planning to add some more subscriptions such as e-sodhganga, e-pathsala, Swayam etc. At present the library has no website solely dedicated to it but attempts are being made in this direction. The college library uses the electronic resources provided by INFLIBNET Centre.
- The college library has the internet speed of 10 Mbps with Wi-Fi facility.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	Nil

**4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources** E. None of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals, e-ShodhSindhu, Shodhganga Membership etc (Data Template)	No File Uploaded

**4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)**

**4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)**

0.51

File Description	Documents
Any additional information	<a href="#">View File</a>
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>

#### 4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)

##### 4.2.4.1 - Number of teachers and students using library per day over last one year

12

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	<a href="#">View File</a>

#### 4.3 - IT Infrastructure

##### 4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

- All the departments and laboratories have computer set up with a printer. All the departments, library, administrative block, labs and even the college campus is Wi-Fi enabled. All the students, teaching, non-teaching and support have access to Wi-Fi.
- The free Wi-Fi facility has been provided by the state government of Bihar and the annual maintenance and updates is done by the Airtel company.
- Annual maintenance of the college website is done where all the college activities are uploaded. Teachers used it as a source for uploading their teaching material during the pandemic which the students found it very helpful. To keep pace with changing trends in software and hardware, the college keeps on updating and upgrading the IT infrastructure and associated facilities.
- The computers and laptops are annually maintained. College has projectors, smart boards etc.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

#### 4.3.2 - Number of Computers

82

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Student – computer ratio	No File Uploaded

#### 4.3.3 - Bandwidth of internet connection in the Institution C.10 - 30MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	<a href="#">View File</a>

#### 4.4 - Maintenance of Campus Infrastructure

##### 4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

##### 4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

46.53

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<a href="#">View File</a>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Procedures and policies for maintenance and utilization of the physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms

The college maintains the policies and procedures of maintaining and utilizing the infrastructure as per the university and state government rules and regulations.

1. The requirement is put up in the college development committee through an application to the Principal from the concerned departments, Library and administrative office. It is then passed after consensus.

2. Competing agencies are hired through an open tendering system for taking care of building construction, renovation, housekeeping, security and horticulture services.

3. The Bills of the agencies are put up in the college development committee and purchase committee and procedure through accounts section of the college is used for reimbursing the bills.

4. Purchase and development committees are involved in taking decisions for up gradation of infrastructure.

5. Annual maintenance contract is done for maintaining ACs, water coolers, Computers, RO etc.

6. Electricity bills are paid timely.

7. The Sports committee looks into the matter related to maintenance of the Sports Ground, and gymnasium.

8. Team headed by a college caretaker maintains classrooms and auditoriums.

9. The laboratories are maintained by the lab staff who are trained timely. The maintenance.

10. Lab maintenance funds are provided to departments annually and purchase is done via head of the departments

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	<a href="http://svpcollegebhabua.org/Procedures%20and%20policies%20for%20maintainancel.pdf">http://svpcollegebhabua.org/Procedures%20and%20policies%20for%20maintainancel.pdf</a>

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

#### 5.1.1 - Number of students benefitted by scholarships and free ships provided by the Government during the year

##### 5.1.1.1 - Number of students benefitted by scholarships and free ships provided by the Government during the year

1734

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	No File Uploaded
Number of students benefitted by scholarships and free ships provided by the Government during the year (Data Template)	<a href="#">View File</a>

#### 5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

##### 5.1.2.1 - Total number of students benefitted by scholarships, free ships, etc provided by the institution / non- government agencies during the year

1734

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<a href="#">View File</a>

**5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills**

**C. 2 of the above**

File Description	Documents
Link to institutional website	Nil
Any additional information	<a href="#">View File</a>
Details of capability building and skills enhancement initiatives (Data Template)	<a href="#">View File</a>

**5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

**122**

**5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

**122**

File Description	Documents
Any additional information	No File Uploaded
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>

**5.1.5 - The Institution has a transparent mechanism for timely redressal of student**

**B. Any 3 of the above**

**grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees**

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

## 5.2 - Student Progression

### 5.2.1 - Number of placement of outgoing students during the year

#### 5.2.1.1 - Number of outgoing students placed during the year

8

File Description	Documents
Self-attested list of students placed	<a href="#">View File</a>
Upload any additional information	No File Uploaded

### 5.2.2 - Number of students progressing to higher education during the year

#### 5.2.2.1 - Number of outgoing student progression to higher education

148



File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	<a href="#">View File</a>

**5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)**

**5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year**

0

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded

**5.3 - Student Participation and Activities**

**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year**

**5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

0

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	No File Uploaded

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

Our students participate actively through the Students Association in the functioning of the college. The President, Vice-President, Secretary, Joint Secretary, Treasurer and the class representative (CR) depending on the total number of students admitted in the college. One CR is elected for every 1000 students. The student representation in the Students association is according to norms and directives of the University. The elected association of every college become eligible to vote for the Staff association of the university. The office bearers of the university association gets representation in the two important decision making bodies of the university i.e The Syndicate and The Senate. Student Volunteers disseminate information from College administration and other committees to all students. They assist the teachers in planning, organizing and executing various student oriented activities. They act as mediators between students and teachers to share, discuss and solve their problems, if any and have free access to the Principal. Our students actively participate in cultural activities by promoting our customs and traditions. They take initiative in organizing events as varied and diverse as Jayanti celebrations, Independence day celebrations, Rangoli Competition, Drawing competition. Students also take active part in conducting Days like Traditional Day, Teacher's Day, Farewell functions and also take the responsibility of maintaining discipline on the Campus.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

**5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)**

**5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year**

0

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	No File Uploaded

## 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Our college at present do not have a registered Alumni association.

We plan to have registered Alumni association from th upcoming session.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

## 5.4.2 - Alumni contribution during the year E. <1Lakhs (INR in Lakhs)

File Description	Documents
Upload any additional information	No File Uploaded

## GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The college strives to to impart higher eduaction to students of this rural and remote area and make them an asset in nation

building by inculcating qualities of competence, confidence and a will to excel.

Plans toward accomplishing the vision and mission:

1.Cultivate an ecosystem that promotes democratic values, inclusiveness of diverse peoples and cultures, and freedom of expression.

2.Deepening alumni ties Enhancing feedback mechanism with all stakeholders

3.Strengthening an inclusive environment by connecting with experiences of people from different backgrounds

4.Developing research aptitude among students by engaging them in more seminars, workshops, motivating to take up higher studies so that they are driven into the field of research.

The college facilitates the execution of these plans through participative governance and involvement of the staff and students in committees, coordinators, as the nodal officer, and as members of the IQAC, governing body, and other administrative bodies.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

**Participative management:**

Our college follows the practice of empowering members of all the staff members of the college, citizens of a community and students to participate in organizational decision making. College staff members have representation in the decision making body of the university i.e Senate and the Syndicate. The Senate members are elected after every 3 years with proper representation from Professors, Associate professors, Assistant professors, Principals

of all the colleges, PG heads, Non-teaching staff, The members of the syndicate consist of representation of various stakeholders. The important point is college stakeholders have representation in the university and university representation exists in the college decision making body.

### Decentralization Management

The principal of the college has decentralized his powers by forming various administrative and academic committees of various faculty members keeping in mind their skills and interests. The Principal is overall head of these committees and cells and keeps on calling their meetings and monitors their functioning in the interest of the students and the institution. The involvement of teaching and the non teaching staff members in the administration of the college to the satisfaction of all is one good practice of decentralization and participative management being followed in the college. The powers has also been decentralized by the principal by giving the departmental responsibilities to the head of the department for the proper functioning of the departments. HODs manage the day to day activities of the department.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

## 6.2 - Strategy Development and Deployment

### 6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

- Since 1957, the college has shown tremendous growth. If this is to be sustained, strategies must be formulated, communicated and implemented effectively.
- The committees were formed to oversee and improve the academic and research aspect of the college. Based on this plan, the following steps were implemented to enhance teaching-learning experience:
- To enhance the ICT knowledge and skills among students and faculty, one day training program was organised.
- Students were given training on Zoom, cisco webex, google classroom etc. to facilitate teaching-learning.
- Lecture notes and Video tutorials for students on the college website are uploaded to assist students during the pandemic.

- All the staff were encouraged to attend seminars, workshops, conferences etc. Total number of 105 were attended by the faculty members.
- Students were also encouraged to undertake student study projects. Many of the students could secure admission in Banaras Hindu University, Varanasi, Central University of Allahabad, University of Delhi, B.Ed. Colleges and affiliated colleges for further higher studies.
- Among the faculty members 12 research papers and 2 book chapters were published during the academic year 2020- 2021.
- All the departments were encouraged to conduct seminars, workshops, conferences etc. A national seminar on the topic "Indian Diaspora and It's Roots from Bhojpuri Region" was organised which was sponsored by Indian Council of Historical Research (ICHR), New Delhi on 22-23 January, 2021
- 

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

- The organogram of S V P College reflects its democratic character and shared responsibilities.
- The college functions under the directives and policies of the Bihar Universities act, UGC and Veer Kunwar Singh University, Ara.
- The College Development Council looks into administrative and finance-related matters of the college. The Vice-chancellor appoints the Principal and Bursar.
- The Principal supervises and manages the overall functioning of the college and is also the ex-officio chairperson of all the committees.
- The IQAC is in charge of the quality enhancement of the teaching-learning process in the college.
- The heads of all the departments supervise all matters related to their departments.
- The Bursar oversees all financial matters of the college.
- The library Incharge supervises the functioning of the

library with the help of the Library Committee.

- The RTI convenor deals with requests related to RTIs.
- The Administrative Officers from administration and accounts section are in charge of their respective departments.
- The caretaker supervises the general maintenance of the college infrastructure and the working of housekeeping staff, electricians, gardeners, etc.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	Nil
Upload any additional information	No File Uploaded

### 6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

C. Any 2 of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	<a href="#">View File</a>

## 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

6.3.1 The institution has effective welfare measures for teaching and non-teaching staff Sardar Vallabhbhai Patel College, Bhabua has effective welfare measures in place for its teaching and non-teaching staff.

The various welfare schemes are as follows:

### 1. Medical Allowance

2. Maternity benefits as per norms

3. Child Care leave as per norms

4. Non-PhD Faculty members are encouraged to get enroll in Ph.D. programas per university norms.

5. SVP Employees' Welfare Fund for Teaching and non-teaching

The following facilities are also provided to employees for efficient functioning:

1. Medical leave

2. Yoga classes

3. Psychological counseling

4. 24- hour power back-up (100%) and solar power plants

5. Free Wi-Fi facility.

6. Workspace

7. Computing facility

8. Cafeterias

9. Staff Quarter with guest house

10. Free e-transport on campus

11. Identity cards

12. Sports facilities A new and innovative initiative has been taken by providing a crèche facility for the children of staff.

13. The vehicle-free campus

14. CCTV Surveillance

15. RO Water Purifier

16. Separate Washroom for faculties



File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

**6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year**

**6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year**

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

**6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year**

**6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year**

2

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<a href="#">View File</a>

**6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)**

**6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year**

11

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	<a href="#">View File</a>

**6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff**

Performance appraisal system for teaching staff at S V P College is based on the CAS notification of Chancellor of Bihar which is based on the UGC-Career Advancement Scheme (CAS) guidelines.

Faculty seeking promotion submit the duly filled in Performance Based Appraisal Scheme (PBAS) proforma as prepared by the Veer Kunwar Singh University.

The proforma details teaching-learning and evaluation related activities; research and academic contributions; administrative support and contribution in extra- and co-curricular activities.

Annual CCR (Confidential character Roll ) is filled up countersigned by the Principal is updated in all the teaching and non teaching staff service books which is required at the time of their promotions.

Staff members who fulfill the conditions laid down in the performance appraisal proforma are promoted to the next stage as per the vacancy available.

Promotions takes place from time to time addressed by the committee formed by the university.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

## 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The Bursar and the accountant of the college examines and verifies finance-related documents for all transactions. A chartered accountant is appointed by the college with approval from the college development committee and the University. Balance sheet, general fund income and expenditure, and receipt and payment account are audited in the process. Audits of all accounts including Vocational/Professional departments are carried out. External audits are also conducted from time to time by the university and govt. of bihar. After presenting all relevant documents to the accountant, the college is presented with the signed financial audit report. In case of salary and Development grants, the college prepares budget for the forthcoming year and

sends it to the university. It is duly approved by the syndicate at the university level and sent to the Education Department of the Govt. of Bihar. The state government after scrutiny and approval sends the budget of all universities of Bihar to the Bihar Legislative Assembly, where it is passed and thereafter, grants are released by the state government.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

#### 6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

##### 6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

#### 6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

S V P College receives most of the funds from its internal sources and salary amount is released from the bihar government.

The funds received internally by the college is used as maintenance of the academic and physical facilities of the college.

Funds are also received for major and minor research projects. The funds have also been received from the ICHR to organize seminar.

Funds are also generated from the two majorly self financing courses like BCA and BSc. (Bio-Tech).

Funds are also generated from space leased out to for the outdoor activities.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

### Strengthening teaching and learning process

- Due to COVID-19 Pandemic, majority of the classes were conducted online except the practicals. Science department held virtual lab work.
- All the departments were encouraged to conduct seminars, workshops, conferences etc. A national seminar on the topic "Indian Diaspora and It's Roots from Bhojpuri Region" was organised which was sponsored by Indian Council of Historical Research (ICHR), New Delhi on 22-23 January, 2021.
- IQAC has been instrumental in perceptible increase in number of Seminar, workshops, FDPs and Conferences by bringing many national and International experts in various fields. Increase in Faculty participation in research and development through conducting Seminars, conferences in Research methodology, scientific writing and publishing while emphasizing the quality of research publication.
- Faculty sensitization to begin data collection for NAAC.
- Values and traits for better learning , gender sensitisation , anti ragging awareness, career counselling , regional language teaching , medical law and ethics have been conducted.
- Special medical/health initiative during COVID 19 Pandemic

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

**Examples of institutional reviews and implementation of teaching learning reforms are:**

1. Review of proposed lesson plans and syllabus coverage to check effective delivery of curriculum. Every faculty member prepares his or her daily progress report and analyzed by the head of the department and Principal from time to time. Emphasis on students with poor attendance and low performance for improvement in their performance. Fulfillment of mentor-mentee programme. Student's feedback on teaching methodologies and the overall aspect of the college, upon which reforms and redressal are implemented.

2. Implementation of Teaching-Learning Reforms: The outbreak of COVID pandemic facilitated a ICT-powered online classroom. All classes were taken on online platforms such as zoom, cisco webex, Google classrooms etc. during the COVID lockdown. Study materials were uploaded on college website. This interface allows teachers to upload recorded lectures, assign quizzes and assignments. An optimised learning experience is provided by using tools such as slides, spreadsheets, YouTube videos, facebook live and subject specific software.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

**6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s)**

**C. Any 2 of the above**

**Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	<a href="#">View File</a>

**INSTITUTIONAL VALUES AND BEST PRACTICES**

**7.1 - Institutional Values and Social Responsibilities**

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

From the perspective of the corona pandemic, the period from March 2020 to June 2021 was extremely critical for the entire World. With gender equity and sensitivity in mind, a mental health test (through online Google form) was developed for the students' mental health during lockdown in our college. Various types of activities were carried out for the students' mental health during this period of pandemic. Online Counseling has been used to address many issues with girl students' mental health and other course curriculum-related issues. The concerns were resolved via separate mail to the students and using the Google Meet App in cases where the students scored greater than 70 on the mental health test. In view of the increasing cases of women harassment in homes during the lockdown, because girls get married at a very young age in Bihar, hence the number of married girl students in our college is high. It has been found through mental health test that boy students have been found to have higher levels of frustration, depression, stress, obsession compulsion, phobia, psychosomatic disorders, and intense anxiety during pandemic covid-19 than girl's students. Different methods of therapy and counseling were used to maintain good mental health of the students.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	<a href="https://docs.google.com/forms/d/1iMtTbsVFavV2-cBPnn3Uvqpd9RZO3pljuSCBLQReC7P4/edit">Gender equity mental health counseling ttp s://docs.google.com/forms/d/1iMtTbsVFavV2-cBPnn3Uvqpd9RZO3pljuSCBLQReC7P4/edit</a>

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures** Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

**B. Any 3 of the above**

File Description	Documents
Geo tagged Photographs	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words)** Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The philosophy of repair, reuse, and recycling three R is fully utilized in our college to protect the environment from the over-exploitation of natural resources. A concerted effort is made to prevent human waste from being wasted. It may also be used effectively and maintained so that we can increase our college.

- Solid waste management- The cleaning staff in our college has placed dustbins for both biodegradable and non-biodegradable waste at each corner of the college as well as in classrooms. Waste materials such as cardboard, plastic, metal, glass, newspapers, and stationery are methodically collected, separated, and sold to approve vendors for recycling.
- Swachh Bharat Mission was actively done by the NSS unit.
- Liquid waste management - Waste RO filter water is being used for sprinkling water to the tree. Biomedical waste management- All of the teachers, staff members, and students underwent a corona test during the Corona pandemic through



Sehat Kendra, and the biomedical waste was then thorough trash its dismissal. Similarly, after blood donation camps needles and gloves are either completely burned or destroyed outside after being filled with poly-black polythene.

- E-waste management- By digitizing office notice processes using email, Google meet, and WhatsApp the college has adopted a nearly paperless concept. This reduces paper-based waste and carbon dioxide emissions.
- As an environmentally preferable alternative to waste management to prevent pollution, the use of paper printed on one side is advocated in-office procedures for faxing, and printing draughts before final documents, meeting minutes, memos, and notes.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	Nil
Any other relevant information	<a href="#">View File</a>

**7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus** A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**7.1.5 - Green campus initiatives include**

**7.1.5.1 - The institutional initiatives for greening the campus are as follows:** A. Any 4 or All of the above

1. Restricted entry of automobiles
2. Use of Bicycles/ Battery powered

vehicles

3. Pedestrian Friendly pathways

4. Ban on use of Plastic

5. Landscaping with trees and plants

File Description	Documents
Geo tagged photos / videos of the facilities	No File Uploaded
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following  
 1. Green audit  
 2. Energy audit  
 3. Environment audit  
 4. Clean and green campus recognitions/awards  
 5. Beyond the campus environmental promotional activities

B. Any 3 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	<a href="#">View File</a>
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment  
 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The college upholds the equality of all cultures and traditions, as shown by the fact that students from various religions, castes, and regions learn together without experiencing any prejudice. The college administration does not tolerate cultural, regional, linguistic, communal, socioeconomic, or other differences, despite the institution's varied socio-cultural background and language diversity. We are all extremely fortunate that this college bears the name of the iron man Sardar Vallabhbhai Patel, whose birthday is commemorated annually on October 31 as Ekta Diwas and the college's foundation day. On this day, college students are given numerous anecdotes about Sardar Vallabhbhai Patel's character. Students are taught to acquire these principles through discussions, debates, and lectures on various ethical topics. The national day ceremonies, anniversaries of the births of notable Indian leaders like Mahatma Gandhi, Sardar Vallabhbhai Patel, Swami Vivekanand, Pandit Jawaharlal Nehru, Dr. Bhimrao Ambedkar, Sarvepalli Radhakrishnan, and Lal Bahadur Shastri, and their memorials are celebrated with tremendous fervor. The organization hosts a two-day festival celebrating youth and culture. Our college's NSS and NCC Units take part in a variety of social issues-related programs run by other colleges. It is a credit course that gives postgraduate students the chance to work on social issues and they are obligated to complete the project. The institute is making deliberate efforts to create a welcoming environment.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Through various co-curricular and extracurricular activities, the college strives to develop its students into better citizens of the country by making them aware of their constitutional commitments regarding values, rights, duties, and responsibilities. As a first step toward instilling constitutional obligations among the students, the college curriculum is designed with courses like enrichment through Curriculum: M. A-Political Science-II Sem: (i) Women Movement III Sem: i) Feminist Movement IV Sem: Complete Paper on Resource Scarcity and Environmental Security M.A/MSc.-All Subjects i) AECC-I: Environmental Sustainability and Swachh Bharat activities ii) AECC-II: i) Human Values and ii) Professional Ethics iii) Gender Sensitization (M.A/MSc-1) GE paper-IV Sem: i) Human Rights 2) AEC Paper-II Sem: i) Environmental policy and laws B.A- Geography: Environment Geography B.A-Philosophy-II year: Values BSc-Zoology and Botany Hons-III year: Environmental Biology and Ecology Enrichment through various Co-curricular Activities. During national festivals, Independence Day, and Republic Day, the institute raises the flag. Freedom fighters are invited to motivate the students and staff by discussing freedom warriors' traits and emphasizing the citizens' obligations. Paper presentation in Seminar and Quiz related to constitution awareness program "Mahatma Gandhi bhasha aaj ka samay" was executed by the Hindi department on 04 October 2021 concerned to Gandhi jayanti.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	<a href="#">View File</a>
Any other relevant information	No File Uploaded

7.1.10 - The Institution has a prescribed code C. Any 2 of the above of conduct for students, teachers,

administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

File Description	Documents
Code of ethics policy document	<a href="#">View File</a>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

After the end of the corona pandemic lockdown, various programs were organized in our college by various departments following the Covid 19 protocol; social distancing and wearing of masks. List of the commemorative events, days and festivals are as follows-

16.09.2020 - NSS National Webinar on NEP coordinated by Ministry of Youth Affairs & Sports.

24.09.2020- NSS 150th Establishment Day

13.10.2020-17.11.2020 Online Yuva Sanchar 2020-State level Quiz,

10.10.2020- Covid-19 Awareness Campaign oath

31.10.2020 -145th Patel Jayanti Celebration

04.11.2020- University level Pre-RD Parade camp at VKSU, Ara , organized by Ministry of Youth Affairs & Sports

03.12.2020- Rally World AIDS Day

10.12.2020- NYK Advisory Committee organized by DM Office

29.12.2020- Inter District Online Youth Parliament NYK Nawada,  
Min. of Youth affair & sports

12.01.2021- Youth Day Vivekanand Jayanti

26.01.2021- Republic Day Cultural Program

21.06.2021 -International Yoga Day conducted by Shankracharya  
Yogpeeth

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	<a href="#">View File</a>
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

1. Tech-Smart Campus- The first best practice successfully implemented by the college is technologically or digitally advances smart college campus, when the whole world was suffering from Corona pandemic and our country also had Corona pandemic. At that time the colleges were closed due to the lockdown, it was the biggest challenge in the education world to educate the students and at that time the teachers of our college initiated giving online education to the students for the first time in the university. We, teachers, started giving lectures to our students through online YouTube videos. Started giving notes and assignments using apps like Google classes. Started assignment evaluation using Google forms. We started teaching students through Google Meet App, Zoom App, and other new technology Apps.
2. Sehat Kendra- The Second best practice successfully implemented by the college is Sehat Kendra. The Bihar government established in March 2021 a health facilityour campus as its second significant contribution to maintaining

public health during the corona outbreak. Sehat Kendra ran numerous activities to educate the public about the coronavirus. Here, the teachers received the corona vaccine first, followed by the staff and students. The establishment of a health center has proved to be a strong milestone in our college during the Corona period. Many AIDS eradication programs, and population control awareness programs are being run at the district level by the health center here.

File Description	Documents
Best practices in the Institutional web site	No File Uploaded
Any other relevant information	No File Uploaded

### 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

- SVP College is next to the Kaimur Hills, home to various flora and fauna, rivers, waterfalls, and the Kaimur Wild Life Sanctuary, the state's largest sanctuary at 1342km<sup>2</sup>. The college's flora covers 70% of its surface. Our college's main thrust area is to empower underprivileged students from the nearby rural and hilly communities who belong to backward classes and scheduled tribes by giving them a quality education. This would enable them to stand among the all-encompassing prosperous of society. Learning and a commitment to better the lives of underprivileged groups, particularly the Backwards and Tribes, have always gone weightage at our college.
- The college is committed to quality and excellence in all of its endeavors, including teaching, research, personality and soft skill development, career counseling, training, and placement extension. In addition to offering a top-notch education, we also want to considerably enhance society on a local, national, and international level.
- Our college inspired to accomplish our goal and convinced of the transformative power of research and education for their external advancement. Extracurricular programs in socio-cultural disciplines, as well as co-curricular interdisciplinary and multidisciplinary programs, have been impacted by the distinctive characteristics of our college.
- The institution offers a platform for the development of

methodological skills, trans-disciplinary frameworks human values, and ethics and it continuously serves as a source of inspiration for students. To ensure the performance standard of the community through value-added education, the institution constantly emphasizes.

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## Part B

### CURRICULAR ASPECTS

#### 1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

1. The curriculum part is controlled by the university whereas the implementation and delivery are done by the various departments of the college.

2. The departmental level meeting is done in the beginning of session in July 2020 where the annual departmental time table is made and discussed. The curriculum implementation is discussed. The division of the syllabus amongst the teachers in various departments is done.

3. In the middle of the term, a meeting is recalled to assess the course coverage and the means to improve the class teaching and review the students feedback if any. 4. During this period of covid period , a task force was set up to assess the situation and measures were taken to cover the syllabus through online mode.

5. Online materials from the different teachers of various departments were uploaded on the college website subject wise so that students could benefit during the pandemic era.

6 Online classes were conducted via various modes like Zoom meetings, Google meet, Cisco meetings, Youtube live lectures, facebook live lectures etc. 7. A final meeting of all the heads of the department at the end of the session is held to review the overall progress.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	<a href="https://cdnbbsr.s3waas.gov.in/s324917db15c4e37e421866448c9ab23d8/uploads/2021/11/2021112560-2.pdf">https://cdnbbsr.s3waas.gov.in/s324917db15c4e37e421866448c9ab23d8/uploads/2021/11/2021112560-2.pdf</a>

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The College is a constituent unit of Veer Kunwar Singh University, Ara Bihar and so follows the Examination pattern of the university. University examination guidelines are strictly adhered to with respect to evaluation process. The undergraduate examinations are conducted annually whereas the post graduate courses examinations are conducted as per CBCS syllabus wherein the semester system is followed. The annual examinations are conducted as per examination calendar of the university. Internal tests are conducted in postgraduate courses as notified by the university from time to time. The schedules of internal assessments are communicated to students and faculty in the beginning of examination calendar which is prepared based on the university examination calendar. The College Examination cell in consultation with the concerned departments framed guidelines for conducting the CIE in line with calendar of the Affiliated University. As per the guidelines, the following reforms have been carried out effectively conducting CIE: • Scheduling of Internal Examination, Seating arrangements, hall invigilators listed for every examination. • Preparing the question paper for the internal examination in the prescribed pattern. • Monitoring the attendance of the students for the Examination. • Internal Assessment has to be carried out within the stipulated time. .

File Description	Documents
Upload relevant supporting documents	No File Uploaded
Link for Additional information	<a href="https://cdnbbsr.s3waas.gov.in/s324917db15c4e37e421866448c9ab23d8/uploads/2021/11/2021112560-2.pdf">https://cdnbbsr.s3waas.gov.in/s324917db15c4e37e421866448c9ab23d8/uploads/2021/11/2021112560-2.pdf</a>

**1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University**

**B. Any 3 of the above**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View File</a>
Any additional information	No File Uploaded

## 1.2 - Academic Flexibility

### 1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

#### 1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

3

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>

### 1.2.2 - Number of Add on /Certificate programs offered during the year

#### 1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

NIL

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template )	No File Uploaded

### 1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

0

#### 1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs

during the year

0

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	No File Uploaded

### 1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Enrichment through Curriculum:

M. A-Political Science-II Sem: (i) Women Movement

III Sem: i) Feminist Movement

IV Sem: Complete Paper on Resource Scarcity and Environmental Security

M.A/MSc.-All Subjects

i) AECC-I: Environmental Sustainability and Swachh Bharat Activities

ii) AECC-II: i) Human Values and ii) Professional Ethics

iii) Gender Sensitization

M.A/MSc-

1) GE paper-IV sem: i) Human Rights

2) AEC Paper-II Sem: i) Environmental policy and laws

B.A- Geography: Environment Geography

B.A-Philosophy-II year: Values

BSc-Zoology and Botany Hons-III year: Environmental Biology and

**Ecology**

**Enrichment through various Co-curricular Activities**

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	<a href="#">View File</a>

**1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year**

6

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	<a href="#">View File</a>
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	<a href="#">View File</a>

**1.3.3 - Number of students undertaking project work/field work/ internships**

189

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<a href="#">View File</a>

#### 1.4 - Feedback System

**1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders  
Students Teachers Employers Alumni**

A. All of the above

File Description	Documents
URL for stakeholder feedback report	No File Uploaded
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	No File Uploaded
Any additional information(Upload)	No File Uploaded

**1.4.2 - Feedback process of the Institution may be classified as follows**

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	<a href="http://svpcollegebhabua.org/PDF/SSS-REPORT-2020-21.pdf">http://svpcollegebhabua.org/PDF/SSS-REPORT-2020-21.pdf</a>

#### TEACHING-LEARNING AND EVALUATION

##### 2.1 - Student Enrollment and Profile

**2.1.1 - Enrolment Number Number of students admitted during the year**

**2.1.1.1 - Number of sanctioned seats during the year**

2945

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	<a href="#">View File</a>

**2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)**

**2.1.2.1 - Number of actual students admitted from the reserved categories during the year**

2291

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

**2.2 - Catering to Student Diversity**

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

- Advanced & slow learners are identified by analyzing the merit list of previous year exams and through interaction in the class and laboratory classes with their respective teachers.
- The students who are advanced learners have higher aspirations, more zeal and inquisitiveness for acquiring more knowledge. Faculties take special care of them giving extra time and effort. They are guided with some more knowledge on the topics and beyond it. They are given access to reference books and various resources.
- During the covid pandemic, online methods were used to guide advanced and slow learners. Teachers were more accessible during the pandemic to the advanced and slow learner through online mode.
- Tabulation registers (TR) of semester for postgraduate and annual exams in the undergraduate exams reflect the academic performance of the students. Head of the Departments and Prof.-In-charge of the departments remain attentive to the problems of poor performance of the

student, cases of absenteeism, attendance, punctuality etc. Slow learners are given special classes in the form of remedial classes by various teachers in their respective departments. Faculty members also provide counselling to these students

- During the pandemic, they were also trained to use online tools for their class interaction with their teachers as the students belong to different socio-economic backgrounds.

File Description	Documents
Link for additional Information	Nil
Upload any additional information	No File Uploaded

### 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
5515	30

File Description	Documents
Any additional information	<a href="#">View File</a>

### 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

S V P College enhances the learning experience of students by adopting student-centric methodologies.

- Field projects, internship, project works which are part of the curriculum of Geography, History ,Zoology, BCA, MSc.(Chem) and M.A.(history and political science) were organized in physical and virtual mode owing to COVID-19 restrictions.
- Special classes are held in some of the departments to teach students the problem solving methods.
- Students are involved in various hands-on activities being conducted through experiments in the laboratories.
- Students participated in co-curricular and outreach activities organised by NSS, NCC of the college and in collaboration with prestigious organisations.



- Students completed internships with various organizations through the Placement Cell as well as internships conducted by the college.
- The college conducted workshops and trainings for faculty and students to keep them updated on the latest technological innovations in ICT.
- Students are actively involved in environment sustainability and maintain the vermi-composting, bio-composting unit.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

- S V P College faculty uses the latest ICT tools to enhance the conventional teaching learning process and to make learning more interesting and student friendly.
- The college has 4 ICTenables classrooms with smart board and projector.
- All the classrooms and laboratories are Wi-Fi enabled.
- There are many projectors in the college used for presentations and online classes.
- The faculties help the students by subscribing to the INFLIBNET, swayam and NPTEL courses. The students get idea of studies through simulations.
- Owing to COVID-19 restrictions, virtual platforms like Zoom, Google Classroom, G-suite, Google Meet, Cisco Webex have been used to create virtual classrooms, conduct online classes, collect assignments, conduct tests and practical examinations and share notes and e-resources as well.
- Faculty members record their live lectures and share with the students on facebook live and youtube live and through youtube channels.
- YouTube videos and simulations were also used to conduct practical classes.

File Description	Documents
Upload any additional information	<b>No File Uploaded</b>
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	<a href="https://docs.google.com/document/d/1v0OwZSywDwy9j7dIh-nlU09YmbzNh1Yks4EOYOeMUl8/edit?usp=sharing">https://docs.google.com/document/d/1v0OwZSywDwy9j7dIh-nlU09YmbzNh1Yks4EOYOeMUl8/edit?usp=sharing</a>

**2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )**

**2.3.3.1 - Number of mentors**

30

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	<a href="#">View File</a>
Circulars pertaining to assigning mentors to mentees	<b>No File Uploaded</b>
mentor/mentee ratio	<b>No File Uploaded</b>

**2.4 - Teacher Profile and Quality**

**2.4.1 - Number of full time teachers against sanctioned posts during the year**

30

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<a href="#">View File</a>
Any additional information	<b>No File Uploaded</b>
List of the faculty members authenticated by the Head of HEI	<b>No File Uploaded</b>

**2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)**

**2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year**

20

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	<a href="#">View File</a>

**2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)**

**2.4.3.1 - Total experience of full-time teachers**

253

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<a href="#">View File</a>

**2.5 - Evaluation Process and Reforms**

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

- S V P College has a transparent internal assessment system as prescribed by the curriculum and the guidelines issued by the university from time to time.
- However due to sudden pandemic of COVID-19, the examination system and the internal assessment system was carried out as per the notification issued by theexamination committee.
- Evaluated answerscripts were shown/discussed with students. Suggestions for improvement were provided by teachers.
- Teachers assign projects to the students to develop their creative skills, to engage in critical thinking and problem solving. The basis for internal assessment is described on the college website.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

- S V P College ensures that the process of continuous assessment is transparent, efficient and in the best interest of students.
- In case of dissatisfaction with the marks obtained, a student can apply for redressal. A form is filled up by the student on a prescribed format. The university has provisions for re-totaling. The application of the student is forwarded by the college to the university after the attestation from the controller and then principal of the college.
- The university looks into grievance and after re-totaling takes a final decision. If there are discrepancies in the mark sheet, the student submits a written application with relevant document which is forwarded by the college to the university. The controller of examination after scrutinizing the mark sheet make necessary corrections. In case of internal assessment, redressal of student's grievance is executed by the concerned department with the help of subject teacher and Head of the department.
- Students are given ample time to point out any discrepancies related to internal assessment.
- Answer scripts of internal class tests, assignments and project reports were discussed. They may raise their grievances regarding the marks awarded to them with the faculty concerned, if any. In rare cases if students' grievances are not addressed satisfactorily, students can approach their mentor, or the teacher-in-charge for redressal. Intervention by the Head of Institution can be sought in extraordinary case.
- University moderation committees moderates the marks awarded for different subjects.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

### Programme outcomes:

It encompasses a broad spectrum of knowledge, skills, abilities and attitudes that students acquire during the pursuit of graduate and post-graduate courses.

Our College offers a number of programmes in Science, Humanities, and vocational courses like BCA and Bio-Tech, each of them with well-defined outcomes.

### Program Specifics Outcomes:

1. BSc and MSc courses offer hands-on training along with theoretical knowledge which enhance the better understanding of the subjects.

2. The psychological labs help understand the students behavioral issues, motivational issues and improves their personality development.

3. After completion of the course students will possess strong analytical skills, pedagogical skills and essential ingredients for research in theoretical and experimental areas and entrepreneurship. With computational and analytical skills, they will have requisite skills to solve problems.

4. On the completion of the BSc program of BSc in Bio-Tech, students will have a strong foundation in Biological Sciences, Chemical and Biochemical Engineering, Microbiology, Chemistry, Biochemistry and Genetics. They will acquire practical skills to apply them in real situations like industries related to the field.

5. On the completion of the vocational course in BCA program, students will acquire technical comprehension in varied areas of Computer Application to be applied to computer based industries/ organization and to conducive environment in cultivating skills for thriving career and higher studies.

6. In PG courses, there are AECC courses, DSE courses which enhance

the skill development of the students. It will help them in career for acquiring jobs.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	<a href="http://svpcollegebhabua.org/program%20and%20course%20outcomes.pdf">http://svpcollegebhabua.org/program%20and%20course%20outcomes.pdf</a>
Upload COs for all courses (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The syllabus of all the courses has been designed as per programme outcomes of various courses.

The framed course outcomes are measured by the respective teachers of the department during the defined period of the academic session. The course outcomes are analyzed for undergraduate and postgraduate courses. Annual system exist in undergraduate courses whereas semester system exist as per CBCS syllabus.

Some common tools for measuring course outcomes are given below:

**Direct Measures:** For undergraduate practical courses the assessment consists of practical examination of 50 marks for honours courses and 25 marks for subsidiary courses. and theory paper for 75 marks whereas in postgraduate courses there is a system of internal assessment 30 marks and theory of 70 marks.

There are various methodologies decided by the teachers as per program guidelines such as written tests, assignments, presentations, practical and viva etc. The external examiners set the semester question papers so that course outcomes can be tested as per the university guidelines. The university declares the results after final semester examinations. After declaration, the results of each course are analysed and discussed in departmental as well as in staff council meeting. The teachers give their comments and suggestions for further improvements.

**Indirect Measures:** Students take part in various co-curricular activities such as internship, lab work etc and extra-curricular activities. Their performance is monitored by faculties to assure that their learning outcomes are acquired. Our alumni and students who opted for higher education also indicate the attainment of learning outcomes.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	<a href="http://www.svpcollegebhabua.org/program%20and%20course%20outcomes.pdf">http://www.svpcollegebhabua.org/program%20and%20course%20outcomes.pdf</a>

### 2.6.3 - Pass percentage of Students during the year

#### 2.6.3.1 - Total number of final year students who passed the university examination during the year

1006

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

### 2.7 - Student Satisfaction Survey

#### 2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<http://svpcollegebhabua.org/PDF/SSS-REPORT-2020-21.pdf>

### RESEARCH, INNOVATIONS AND EXTENSION

#### 3.1 - Resource Mobilization for Research

##### 3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

##### 3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0	
File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded
<b>3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year</b>	
<b>3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year</b>	
0	
File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil
<b>3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year</b>	
<b>3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year</b>	
2	
File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	<a href="#">View File</a>



<b>3.2 - Research Publications and Awards</b>	
<b>3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year</b>	
<b>3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year</b>	
10	
<b>File Description</b>	<b>Documents</b>
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	<a href="#">View File</a>
<b>3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year</b>	
<b>3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year</b>	
2	
<b>File Description</b>	<b>Documents</b>
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	<a href="#">View File</a>
<b>3.3 - Extension Activities</b>	
3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year	
<p>NSS oragnized various activities in the college to senitize students to social issues, neighbourhood communities for holistic development</p> <ol style="list-style-type: none"> <li>1. NSS Review meet of all Bihar cordinators &amp; Nodal Officer</li> <li>2.NSS National Webinar on NEP</li> <li>3.NSS 150th Establishmen Day</li> <li>4.Online Yuva Sanchar 2020-State level Quiz</li> </ol>	

- 5. Covid-19 Awareness Campaign oath
  - 6. 145th Patel Jayanti Celebration
  - 7. Univ level Pre-RD Parade camp at VKSU, Ara
  - 8. Rally World AIDS Day
  - 9. NYK Advisory Committee
  - 10. Inter District Online Youth Parliament
  - 11. Youth Day Vivekanand Jayanti
  - 12. Republic Day Cultural Program
  - 13. International Yoga Day in collaboration with Shankracharya Yogpith
- NCC participated in Annual training Camp at Sasaram, Bihar.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

**3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year**

**3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year**

**NIL**

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	No File Uploaded
e-copy of the award letters	No File Uploaded

**3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS**

awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year

**3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

14

File Description	Documents
Reports of the event organized	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	<a href="#">View File</a>

**3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year**

**3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

393

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<a href="#">View File</a>

**3.4 - Collaboration**

**3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year**

0

File Description	Documents
e-copies of linkage related Document	No File Uploaded
Details of linkages with institutions/industries for internship (Data Template)	No File Uploaded
Any additional information	No File Uploaded

### 3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

#### 3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

0

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	No File Uploaded

## INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

S V P College has well-equipped infrastructure for teaching-learning.

? There are 17classrooms, and 15Laboratories and a museum in the Department of Zoology.

?All the classrooms, laboratories etc is Wi-Fi enabled .

?There are 10projectors, 32desktops and around 30laptops available in the college.

? The college has a common staff room, a meeting room, All

departments are equipped with a computer system.

?There is one reading hall for students.

?Virtual Platforms like Zoom, Google Meet, Microsoft Teams have been used to conduct online classes and sessions owing to COVID-19 pandemic.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Our college has one big playground where intercollege football match and cricket matches are held.

Our college has a indoor stadium used as a gymnasium and a badminton court.

The college has three storey Examination building which is used as multi purpose halls. It is used as a examination centers and for cultural activities of the college. It is also used as a yoga centre,

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

4

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

4

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

#### 4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

##### 4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

46.53

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	<a href="#">View File</a>
Upload Details of budget allocation, excluding salary during the year (Data Template)	<a href="#">View File</a>

#### 4.2 - Library as a Learning Resource

##### 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

- Our college library is partially automated with ILMS software as ACMELIBRARY.
- Our college library consists of texbooks and reference books.
- It has subscription of INFLIBNET. Our library is planning to add some more subscriptions such as e-sodhganga, e-pathsala, Swayam etc. At present the library has no website solely dedicated to it but attempts are being made in this direction. The college library uses the electronic resources provided by INFLIBNET Centre.
- The college library has the internet speed of 10 Mbps with Wi-Fi facility.

File Description	Documents
Upload any additional information	<b>No File Uploaded</b>
Paste link for Additional Information	<b>Nil</b>

<b>4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources</b>	<b>E. None of the above</b>
--	-----------------------------

File Description	Documents
Upload any additional information	<b>No File Uploaded</b>
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<b>No File Uploaded</b>

<b>4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)</b>
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<b>4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)</b>
---

**0.51**

File Description	Documents
Any additional information	<a href="#">View File</a>
Audited statements of accounts	<b>No File Uploaded</b>
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>

<b>4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)</b>
--

<b>4.2.4.1 - Number of teachers and students using library per day over last one year</b>
---

**12**

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	<a href="#">View File</a>

### 4.3 - IT Infrastructure

#### 4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

- All the departments and laboratories have computer set up with a printer. All the departments, library, administrative block, labs and even the college campus is Wi-Fi enabled. All the students, teaching, non-teaching and support have access to Wi-Fi.
- The free Wi-Fi facility has been provided by the state government of Bihar and the annual maintenance and updates is done by the Airtel company.
- Annual maintenance of the college website is done where all the college activities are uploaded. Teachers used it as a source for uploading their teaching material during the pandemic which the students found it very helpful. To keep pace with changing trends in software and hardware, the college keeps on updating and upgrading the IT infrastructure and associated facilities.
- The computers and laptops are annually maintained. College has projectors, smart boards etc.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

#### 4.3.2 - Number of Computers

82

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Student – computer ratio	No File Uploaded



<b>4.3.3 - Bandwidth of internet connection in the Institution</b>	<b>C.10 - 30MBPS</b>
--	----------------------

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	<a href="#">View File</a>

#### 4.4 - Maintenance of Campus Infrastructure

##### 4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

##### 4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

46.53

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<a href="#">View File</a>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

**Procedures and policies for maintenance and utilization of the physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms**

The college maintains the policies and procedures of maintaining and utilizing the infrastructure as per the university and state government rules and regulations.

1. The requirement is put up in the college development committee through an application to the Principal from the concerned departments, Library and administrative office. It is

then passed after consensus.

2. Competing agencies are hired through an open tendering system for taking care of building construction, renovation, housekeeping, security and horticulture services.

3. The Bills of the agencies are put up in the college development committee and purchase committee and procedure through accounts section of the college is used for reimbursing the bills.

4. Purchase and development committees are involved in taking decisions for up gradation of infrastructure.

5. Annual maintenance contract is done for maintaining ACs, water coolers, Computers, RO etc.

6. Electricity bills are paid timely.

7. The Sports committee looks into the matter related to maintenance of the Sports Ground, and gymnasium.

8. Team headed by a college caretaker maintains classrooms and auditoriums.

9. The laboratories are maintained by the lab staff who are trained timely. The maintenance.

10. Lab maintenance funds are provided to departments annually and purchase is done via head of the departments

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	<a href="http://svpcollegebhabua.org/Procedures%20and%20policies%20for%20maintainancel.pdf">http://svpcollegebhabua.org/Procedures%20and%20policies%20for%20maintainancel.pdf</a>

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

#### 5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

**5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year**

1734

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<a href="#">View File</a>

**5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year**

**5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year**

1734

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<a href="#">View File</a>

**5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills**

C. 2 of the above

File Description	Documents
Link to institutional website	Nil
Any additional information	<a href="#">View File</a>
Details of capability building and skills enhancement initiatives (Data Template)	<a href="#">View File</a>

**5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

122

**5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

122

File Description	Documents
Any additional information	No File Uploaded
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>

**5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees**

B. Any 3 of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

## 5.2 - Student Progression

### 5.2.1 - Number of placement of outgoing students during the year

#### 5.2.1.1 - Number of outgoing students placed during the year

8

File Description	Documents
Self-attested list of students placed	<a href="#">View File</a>
Upload any additional information	No File Uploaded

### 5.2.2 - Number of students progressing to higher education during the year

#### 5.2.2.1 - Number of outgoing student progression to higher education

148

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	<a href="#">View File</a>

### 5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

#### 5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State

**government examinations) during the year**

0

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded

**5.3 - Student Participation and Activities**

**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year**

**5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

0

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	No File Uploaded

**5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )**

Our students participate actively through the Students Association in the functioning of the college. The President, Vice-President, Secretary, Joint Secretary, Treasurer and the class representative (CR) depending on the total number of students admitted in the college. One CR is elected for every 1000 students. The student representation in the Students association is according to norms and directives of the University. The elected association of every college become eligible to vote for the Staff association of the university. The office bearers of the university association gets

representation in the two important decision making bodies of the university i.e The Syndicate and The Senate. Student Volunteers disseminate information from College administration and other committees to all students. They assist the teachers in planning, organizing and executing various student oriented activities. They act as mediators between students and teachers to share, discuss and solve their problems, if any and have free access to the Principal. Our students actively participate in cultural activities by promoting our customs and traditions. They take initiative in organizing events as varied and diverse as Jayanti celebrations, Independence day celebrations, Rangoli Competition, Drawing competition. Students also take active part in conducting Days like Traditional Day, Teacher's Day, Farewell functions and also take the responsibility of maintaining discipline on the Campus.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

### 5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

#### 5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

0

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template)	No File Uploaded

### 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the

development of the institution through financial and/or other support services

Our college at present do not have a registered Alumni association.

We plan to have registered Alumni association from th upcoming session.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

**5.4.2 - Alumni contribution during the year (INR in Lakhs)** E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

## GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The college strives to to impart higher eduaction to students of this rural and remote area and make them an asset in nation building by inculcating qualities of competence, confidence and a will to excel.

Plans toward accomplishing the vision and mission:

1.Cultivate an ecosystem that promotes democratic values, inclusiveness of diverse peoples and cultures, and freedom of expression.

2.Deepening alumni ties Enhancing feedback mechanism with all stakeholders

3.Strengthening an inclusive environment by connecting with experiences of people from different backgrounds

4.Developing research aptitude among students by engaging them



in more seminars, workshops, motivating to take up higher studies so that they are driven into the field of research.

The college facilitates the execution of these plans through participative governance and involvement of the staff and students in committees, coordinators, as the nodal officer, and as members of the IQAC, governing body, and other administrative bodies.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

**Participative management:**

Our college follows the practice of empowering members of all the staff members of the college, citizens of a community and students to participate in organizational decision making. College staff members have representation in the decision making body of the university i.e Senate and the Syndicate. The Senate members are elected after every 3 years with proper representation from Professors, Associate professors, Assistant professors, Principals of all the colleges, PG heads, Non-teaching staff, The members of the syndicate consist of representation of various stakeholders. The important point is college stakeholders have representation in the university and university representation exists in the college decision making body.

**Decentralization Management**

The principal of the college has decentralized his powers by forming various administrative and academic committees of various faculty members keeping in mind their skills and interests. The Principal is overall head of these committees and cells and keeps on calling their meetings and monitors their functioning in the interest of the students and the

institution. The involvement of teaching and the non teaching staff members in the administration of the college to the satisfaction of all is one good practice of decentralization and participative management being followed in the college. The powers has also been decentralized by the principal by giving the departmental responsibilities to the head of the department for the proper functioning of the departments. HODs manage the day to day activities of the department.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

## 6.2 - Strategy Development and Deployment

### 6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

- Since 1957, the college has shown tremendous growth. If this is to be sustained, strategies must be formulated, communicated and implemented effectively.
- The committees were formed to oversee and improve the academic and research aspect of the college. Based on this plan, the following steps were implemented to enhance teaching-learning experience:
  - To enhance the ICT knowledge and skills among students and faculty, one day training program was organised.
  - Students were given training on Zoom, cisco webex, google classroom etc. to facilitate teaching-learning.
  - Lecture notes and Video tutorials for students on the college website are uploaded to assist students during the pandemic.
  - All the staff were encouraged to attend seminars, workshops, conferences etc. Total number of 105 were attended by the faculty members.
  - Students were also encouraged to undertake student study projects. Many of the students could secure admission in Banaras Hindu University, Varanasi, Central University of Allahabad, University of Delhi, B.Ed. Colleges and affiliated colleges for further higher studies.
  - Among the faculty members 12 reserch papars and 2 book chapters were published during the academic year 2020-2021.
  - All the departments were encouraged to conduct seminars, workshops, conferences etc. A national seminar on the

topic "Indian Diaspora and It's Roots from Bhojpuri Region" was organised which was sponsored by Indian Council of Historical Research (ICHR), New Delhi on 22-23 January, 2021

•

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

- The organogram of S V P College reflects its democratic character and shared responsibilities.
- The college functions under the directives and policies of the Bihar Universities act, UGC and Veer Kunwar Singh University, Ara.
- The College Development Council looks into administrative and finance-related matters of the college. The Vice-chancellor appoints the Principal and Bursar.
- The Principal supervises and manages the overall functioning of the college and is also the ex-officio chairperson of all the committees.
- The IQAC is in charge of the quality enhancement of the teaching-learning process in the college.
- The heads of all the departments supervise all matters related to their departments.
- The Bursar oversees all financial matters of the college.
- The library Incharge supervises the functioning of the library with the help of the Library Committee.
- The RTI convenor deals with requests related to RTIs.
- The Administrative Officers from administration and accounts section are in charge of their respective departments.
- The caretaker supervises the general maintenance of the college infrastructure and the working of housekeeping staff, electricians, gardeners, etc.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	Nil
Upload any additional information	No File Uploaded

**6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination**

C. Any 2 of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	<a href="#">View File</a>

**6.3 - Faculty Empowerment Strategies**

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

6.3.1 The institution has effective welfare measures for teaching and non-teaching staff Sardar Vallabhbhai Patel College, Bhabua has effective welfare measures in place for its teaching and non-teaching staff.

The various welfare schemes are as follows:

1. Medical Allowance
2. Maternity benefits as per norms
3. Child Care leave as per norms
4. Non-PhD Faculty members are encouraged to get enroll in Ph.D. program as per university norms.

**5. SVP Employees' Welfare Fund for Teaching and non-teaching**

The following facilities are also provided to employees for efficient functioning:

1. Medical leave
2. Yoga classes
3. Psychological counseling
4. 24- hour power back-up (100%) and solar power plants
5. Free Wi-Fi facility.
6. Workspace
7. Computing facility
8. Cafeterias
9. Staff Quarter with guest house
10. Free e-transport on campus
11. Identity cards
12. Sports facilities A new and innovative initiative has been taken by providing a crèche facility for the children of staff.
13. The vehicle-free campus
14. CCTV Surveillance
15. RO Water Purifier
16. Separate Washroom for faculties

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

**6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year**

**6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year**

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

**6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year**

**6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year**

2

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<a href="#">View File</a>

**6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)**

**6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year**

11

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	<a href="#">View File</a>

**6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff**

Performance appraisal system for teaching staff at S V P College is based on the CAS notification of Chancellor of Bihar which is based on the UGC-Career Advancement Scheme (CAS) guidelines.

Faculty seeking promotion submit the duly filled in Performance Based Appraisal Scheme (PBAS) proforma as prepared by the Veer Kunwar Singh University.

The proforma details teaching-learning and evaluation related activities; research and academic contributions; administrative support and contribution in extra- and co-curricular activities.

Annual CCR (Confidential character Roll ) is filled up countersigned by the Principal is updated in all the teaching and non teaching staff service books which is required at the time of their promotions.

Staff members who fulfill the conditions laid down in the performance appraisal proforma are promoted to the next stage as per the vacancy available.

Promotions takes place from time to time addressed by the

committee formed by the university.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

#### 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The Bursar and the accountant of the college examines and verifies finance-related documents for all transactions. A chartered accountant is appointed by the college with approval from the college development committee and the University. Balance sheet, general fund income and expenditure, and receipt and payment account are audited in the process. Audits of all accounts including Vocational/Professional departments are carried out. External audits are also conducted from time to time by the university and govt. of bihar. After presenting all relevant documents to the accountant, the college is presented with the signed financial audit report. In case of salary and Development grants, the college prepares budget for the forthcoming year and sends it to the university. It is duly approved by the syndicate at the university level and sent to the Education Department of the Govt. of Bihar. The state government after scrutiny and approval sends the budget of all universities of Bihar to the Bihar Legislative Assembly, where it is passed and thereafter, grants are released by the state government.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

#### 6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)



**6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)**

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

**6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources**

S V P College receives most of the funds from its internal sources and salary amount is released from the bihar government.

The funds received internally by the college is used as maintenance of the academic and physical facilities of the college.

Funds are also received for major and minor research projects. The funds have also been received from the ICHR to organize seminar.

Funds are also generated from the two majorly self financing courses like BCA and BSc. (Bio-Tech).

Funds are also generated from space leased out to for the outdoor activities.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

**6.5 - Internal Quality Assurance System**

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

**Strengthening teaching and learning process**

- Due to COVID-19 Pandemic, majority of the classes were conducted online except the practicals. Science department held virtual lab work.
- All the departments were encouraged to conduct seminars, workshops, conferences etc. A national seminar on the topic "Indian Diaspora and It's Roots from Bhojpuri Region" was organised which was sponsored by Indian Council of Historical Research (ICHR), New Delhi on 22-23 January, 2021.
- IQAC has been instrumental in perceptible increase in number of Seminar, workshops, FDPs and Conferences by bringing many national and International experts in various fields. Increase in Faculty participation in research and development through conducting Seminars, conferences in Research methodology, scientific writing and publishing while emphasizing the quality of research publication.
- Faculty sensitization to begin data collection for NAAC.
- Values and traits for better learning , gender sensitisation , anti ragging awareness, career counselling , regional language teaching , medical law and ethics have been conducted.
- Special medical/health initiative during COVID 19 Pandemic

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

**Examples of institutional reviews and implementation of teaching learning reforms are:**

1. Review of proposed lesson plans and syllabus coverage to check effective delivery of curriculum. Every faculty member

prepares his or her daily progress report and analyzed by the head of the department and Principal from time to time. Emphasis on students with poor attendance and low performance for improvement in their performance. Fulfillment of mentor-mentee programme. Student's feedback on teaching methodologies and the overall aspect of the college, upon which reforms and redressal are implemented.

2. Implementation of Teaching-Learning Reforms: The outbreak of COVID pandemic facilitated a ICT-powered online classroom. All classes were taken on online platforms such as zoom, cisco webex, Google classrooms etc. during the COVID lockdown. Study materials were uploaded on college website. This interface allows teachers to upload recorded lectures, assign quizzes and assignments. An optimised learning experience is provided by using tools such as slides, spreadsheets, YouTube videos, facebook live and subject specific software.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

<p><b>6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)</b></p>	<p>C. Any 2 of the above</p>
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File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	<a href="#">View File</a>

## INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 - Institutional Values and Social Responsibilities

#### 7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

From the perspective of the corona pandemic, the period from March 2020 to June 2021 was extremely critical for the entire World. With gender equity and sensitivity in mind, a mental health test (through online Google form) was developed for the students' mental health during lockdown in our college. Various types of activities were carried out for the students' mental health during this period of pandemic. Online Counseling has been used to address many issues with girl students' mental health and other course curriculum-related issues. The concerns were resolved via separate mail to the students and using the Google Meet App in cases where the students scored greater than 70 on the mental health test. In view of the increasing cases of women harassment in homes during the lockdown, because girls get married at a very young age in Bihar, hence the number of married girl students in our college is high. It has been found through mental health test that boy students have been found to have higher levels of frustration, depression, stress, obsession compulsion, phobia, psychosomatic disorders, and intense anxiety during pandemic covid-19 than girl's students. Different methods of therapy and counseling were used to maintain good mental health of the students.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	<a href="https://docs.google.com/forms/d/1iMtTbsVFav2-cBPnn3Uvqpd9RZO3pljuSCBL0ReC7P4/edit">Gender equity mental health counseling tt ps://docs.google.com/forms/d/1iMtTbsVFav2-cBPnn3Uvqpd9RZO3pljuSCBL0ReC7P4/edit</a>

<b>7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment</b>	<b>B. Any 3 of the above</b>
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File Description	Documents
Geo tagged Photographs	<a href="#">View File</a>
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management
<p>The philosophy of repair, reuse, and recycling three R is fully utilized in our college to protect the environment from the over-exploitation of natural resources. A concerted effort is made to prevent human waste from being wasted. It may also be used effectively and maintained so that we can increase our college.</p> <ul style="list-style-type: none"> <li>• Solid waste management- The cleaning staff in our college has placed dustbins for both biodegradable and non-biodegradable waste at each corner of the college as well as in classrooms. Waste materials such as cardboard, plastic, metal, glass, newspapers, and stationery are methodically collected, separated, and sold to approve vendors for recycling.</li> <li>• Swachh Bharat Mission was actively done by the NSS unit.</li> <li>• Liquid waste management - Waste RO filter water is being used for sprinkling water to the tree. Biomedical waste</li> </ul>

management- All of the teachers, staff members, and students underwent a corona test during the Corona pandemic through Sehat Kendra, and the biomedical waste was then thorough trash its dismissal. Similarly, after blood donation camps needles and gloves are either completely burned or destroyed outside after being filled with poly-black polythene.

- E-waste management- By digitizing office notice processes using email, Google meet, and WhatsApp the college has adopted a nearly paperless concept. This reduces paper-based waste and carbon dioxide emissions.
- As an environmentally preferable alternative to waste management to prevent pollution, the use of paper printed on one side is advocated in-office procedures for faxing, and printing draughts before final documents, meeting minutes, memos, and notes.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	Nil
Any other relevant information	<a href="#">View File</a>

**7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus**

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**7.1.5 - Green campus initiatives include**

**7.1.5.1 - The institutional initiatives for**

A. Any 4 or All of the above

greening the campus are as follows:

1. Restricted entry of automobiles
2. Use of Bicycles/ Battery powered vehicles
3. Pedestrian Friendly pathways
4. Ban on use of Plastic
5. landscaping with trees and plants

File Description	Documents
Geo tagged photos / videos of the facilities	No File Uploaded
Any other relevant documents	No File Uploaded

**7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution**

**7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities**

B. Any 3 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	<a href="#">View File</a>
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

**7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software,**

B. Any 3 of the above

**mechanized equipment 5. Provision for  
enquiry and information : Human  
assistance, reader, scribe, soft copies of  
reading material, screen reading**

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The college upholds the equality of all cultures and traditions, as shown by the fact that students from various religions, castes, and regions learn together without experiencing any prejudice. The college administration does not tolerate cultural, regional, linguistic, communal, socioeconomic, or other differences, despite the institution's varied socio-cultural background and language diversity. We are all extremely fortunate that this college bears the name of the iron man Sardar Vallabhbhai Patel, whose birthday is commemorated annually on October 31 as Ekta Diwas and the college's foundation day. On this day, college students are given numerous anecdotes about Sardar Vallabhbhai Patel's character. Students are taught to acquire these principles through discussions, debates, and lectures on various ethical topics. The national day ceremonies, anniversaries of the births of notable Indian leaders like Mahatma Gandhi, Sardar Vallabhbhai Patel, Swami Vivekanand, Pandit Jawaharlal Nehru, Dr. Bhimrao Ambedkar, Sarvepalli Radhakrishnan, and Lal Bahadur Shastri, and their memorials are celebrated with tremendous fervor. The organization hosts a two-day festival celebrating youth and culture. Our college's NSS and NCC Units take part in a variety of social issues-related programs run by other colleges. It is a credit course that gives postgraduate students the chance to work on social issues and they are obligated to complete the project. The institute is making



deliberate efforts to create a welcoming environment.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Through various co-curricular and extracurricular activities, the college strives to develop its students into better citizens of the country by making them aware of their constitutional commitments regarding values, rights, duties, and responsibilities. As a first step toward instilling constitutional obligations among the students, the college curriculum is designed with courses like enrichment through Curriculum: M. A-Political Science-II Sem: (i) Women Movement III Sem: i) Feminist Movement IV Sem: Complete Paper on Resource Scarcity and Environmental Security M.A/MSc.-All Subjects i) AECC-I: Environmental Sustainability and Swachh Bharat activities ii) AECC-II: i) Human Values and ii) Professional Ethics iii) Gender Sensitization (M.A/MSc-1) GE paper-IV Sem: i) Human Rights 2) AEC Paper-II Sem: i) Environmental policy and laws B.A- Geography: Environment Geography B.A-Philosophy-II year: Values BSc-Zoology and Botany Hons-III year: Environmental Biology and Ecology Enrichment through various Co-curricular Activities. During national festivals, Independence Day, and Republic Day, the institute raises the flag. Freedom fighters are invited to motivate the students and staff by discussing freedom warriors' traits and emphasizing the citizens' obligations. Paper presentation in Seminar and Quiz related to constitution awareness program "Mahatma Gandhi bhasha aaj ka samay" was executed by the Hindi department on 04 October 2021 concerned to Gandhi jayanti.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	<a href="#">View File</a>
Any other relevant information	No File Uploaded

<p><b>7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff</b></p> <p><b>4. Annual awareness programmes on Code of Conduct are organized</b></p>	<p><b>C. Any 2 of the above</b></p>
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File Description	Documents
Code of ethics policy document	<a href="#">View File</a>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	<b>No File Uploaded</b>
Any other relevant information	<b>No File Uploaded</b>

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

After the end of the corona pandemic lockdown, various programs were organized in our college by various departments following the Covid 19 protocol; social distancing and wearing of masks. List of the commemorative events, days and festivals are as follows-

16.09.2020 - NSS National Webinar on NEP coordinated by Ministry of Youth Affairs & Sports.

24.09.2020- NSS 150th Establishment Day

13.10.2020-17.11.2020 Online Yuva Sanchar 2020-State level Quiz,

10.10.2020- Covid-19 Awareness Campaign oath

31.10.2020 -145th Patel Jayanti Celebration

04.11.2020- University level Pre-RD Parade camp at VKSU, Ara , organized by Ministry of Youth Affairs & Sports

03.12.2020- Rally World AIDS Day

10.12.2020- NYK Advisory Committee organized by DM Office

29.12.2020- Inter District Online Youth Parliament NYK Nawada, Min. of Youth affair & sports

12.01.2021- Youth Day Vivekanand Jayanti

26.01.2021- Republic Day Cultural Program

21.06.2021 -International Yoga Day conducted by Shankracharya Yogpeeth

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	<a href="#">View File</a>
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

1. **Tech-Smart Campus-** The first best practice successfully implemented by the college is technologically or digitally advances smart college campus, when the whole world was suffering from Corona pandemic and our country also had Corona pandemic. At that time the colleges were closed due to the lockdown, it was the biggest challenge in the education world to educate the students and at that time the teachers of our college initiated giving online education to the students for the first time in the university. We, teachers, started giving lectures to our students through online YouTube videos. Started giving notes and assignments using apps like Google classes. Started assignment evaluation using Google forms. We started teaching students through Google Meet

App, Zoom App, and other new technology Apps.

2. Sehat Kendra- The Second best practice successfully implemented by the college is Sehat Kendra. The Bihar government established in March 2021 a health facility on your campus as its second significant contribution to maintaining public health during the corona outbreak. Sehat Kendra ran numerous activities to educate the public about the coronavirus. Here, the teachers received the corona vaccine first, followed by the staff and students. The establishment of a health center has proved to be a strong milestone in our college during the Corona period. Many AIDS eradication programs, and population control awareness programs are being run at the district level by the health center here.

File Description	Documents
Best practices in the Institutional web site	No File Uploaded
Any other relevant information	No File Uploaded

### 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

- SVP College is next to the Kaimur Hills, home to various flora and fauna, rivers, waterfalls, and the Kaimur Wild Life Sanctuary, the state's largest sanctuary at 1342km<sup>2</sup>. The college's flora covers 70% of its surface. Our college's main thrust area is to empower underprivileged students from the nearby rural and hilly communities who belong to backward classes and scheduled tribes by giving them a quality education. This would enable them to stand among the all-encompassing prosperous of society. Learning and a commitment to better the lives of underprivileged groups, particularly the Backwards and Tribes, have always gone weightage at our college.
- The college is committed to quality and excellence in all of its endeavors, including teaching, research, personality and soft skill development, career counseling, training, and placement extension. In addition to offering a top-notch education, we also want to considerably enhance society on a local, national, and international level.

- Our college inspired to accomplish our goal and convinced of the transformative power of research and education for their external advancement. Extracurricular programs in socio-cultural disciplines, as well as co-curricular inter-disciplinary and multidisciplinary programs, have been impacted by the distinctive characteristics of our college.
- The institution offers a platform for the development of methodological skills, trans-disciplinary frameworks human values, and ethics and it continuously serves as a source of inspiration for students. To ensure the performance standard of the community through value-added education, the institution constantly emphasizes.
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File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	No File Uploaded

### 7.3.2 - Plan of action for the next academic year

The broad standards of excellence have been established by the College IQAC. During this time, the College shall strive to accomplish the following, which are outlined as follows:

- Plan to implement a more digitally or technologically sophisticated smart college campus, as well as the development of online teaching expertise and advanced ICT technology utilization by teachers and students.
- There will be efforts made to establish PG levels in the Arts and Sciences that are not currently given at SVP College, such as Psychology, Geography, Economics, Philosophy, English, Hindi, Physics, Zoology, Botany, and Mathematics. A request to the university has been made in order to allow SVP College to offer a variety of new courses.
- A well-equipped Sehat Kendra is planned to start more awareness or dissemination programs on social issues to maintain the physical and emotional health of the faculty, staff, and students.
- A placement cell and career counseling cell to be established, where students can be hired for a variety of

positions based on their credentials.

- The college has established a research and development committee so that many departments can start advance research-related programmes and ongoing efforts are made for seminars, workshops, and conferences.
- Plan to promote environmental protection and take action to protect it.
- Plan to establish aIndira Gandhi National Open University (IGNOU) distance education study centre to impart education to the students residing in remote rural and hilly areas.
- Plan to start new vocational courses to open up new career opportunities.